

Community Room Policy

The community room located in the library is available for public use. The room can be reserved by contacting the library director. While there is no charge for use of the room, donations are appreciated.

The library director is responsible for the keys to the library. Arrangements should be made with the library director for opening and locking up after such meetings.

Any organization, group or body that uses the community room will be expected to set up and take down any tables, chairs, or equipment that is used in and for the meeting.

Likewise, any cleanup required will be the responsibility of the group using the community room.

The community room, located at the back of the public library, offers chairs, tables, a white board, easel, and free wi-fi. There are no facilities available for the preparation of food, however there is a microwave and small refrigerator located in the room.

No posters or pictures are to be mounted on the walls of the community room without prior permission from the library.

Reviewed and approved on this date: October 10, 2017

_Karen Seibert
President of Board of Trustees

Robert J. King
Secretary of Board of Trustees

I, _____, have read and do agree to abide by the rules set forth by the Delhi Public Library in regards to using the community room located at the rear of the library.

Date _____ Signed _____